



## Request for School Records

Parent/Guardian:

Please send this completed form to the school where your child is *presently enrolled*.

To the school office at:

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Name of School

I give permission for the release of school records  
(report cards, progress reports and testing) for:

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Student's name

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Grade

Please send the school records to:

**The GreenMount School**  
501 W. 30th Street  
Baltimore, MD 21211

Or email records to: [admissions@greenmountschool.org](mailto:admissions@greenmountschool.org)

Or fax to: 410-467-6672

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Parent/Guardian Signature

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Date

If you have any questions please contact Ashley Inman, Admissions Director  
(410) 235-6295 ext 22 or e-mail [admissions@greenmountschool.org](mailto:admissions@greenmountschool.org).